



Koch & Co., Inc.

1809 N Street Seneca, KS 66538 Ph: 785-336-6022 Fax: 785-336-2638

COMPANY

Business Name _____

Street Address _____

City: _____ State: _____ Zip code _____

Telephone: _____ E-mail: _____

Cell phone: _____ Fax: _____

Authorized Agents: _____

Type of business (circle one) Corporation (S or C) Partnership Individual LLC

Dollar amount of credit requested: _____ Tax ID#: _____

Date business established: _____

PRINCIPALS

Name: _____ Title: _____

SSN: _____ Phone: _____

Home Address: _____

Name: _____ Title: _____

SSN: _____ Phone: _____

Home Address: _____

Name: _____ Title: _____

SSN: _____ Phone: _____

Home Address: _____

Accounts Payable Contact

Name: _____ Phone: _____ EXT _____

Email: _____

TRADE ACCOUNTS (List Accounts comparable to requested credit value)

Name: _____ Contact: _____

Telephone _____ Fax: _____

Address: _____

Name: _____ Contact: _____

Telephone _____ Fax: _____

Address: _____

Name: _____ Contact: _____

Telephone _____ Fax: _____

Address: _____

Name: _____ Contact: _____

Telephone _____ Fax: _____

Address: _____

BANK REFERENCES

Name: _____ Contact: _____
Telephone: _____ Fax: _____
Acct. # _____ Type: ___ Checking ___ Savings ___ Loan
Address: _____

Name: _____ Contact: _____
Telephone: _____ Fax: _____
Acct. # _____ Type: ___ Checking ___ Savings ___ Loan
Address: _____

Name: _____ Contact: _____
Telephone: _____ Fax: _____
Acct. # _____ Type: ___ Checking ___ Savings ___ Loan
Address: _____

Please attach a copy of your most current balance sheet and income statement (not more than 6 months aged).

Lines of Credit Available

Bank Name: _____ Maximum Available: \$ _____
Current Usage: \$ _____ Purpose: _____
(Working Capital, Asset Purchases, Etc.)

General Information

Has the firm or any of its principals ever been declared bankrupt? Yes ___ No ___

If yes, explain: _____

Authorization to release information

As an inducement to grant credit, the undersigned agrees to the verification of all information on this application and authorizes and releases all banks, businesses and persons identified on this application to furnish any and all information requested by Koch & Co., Inc. or its representative, by telephone or written correspondence-whichever Koch & Co., Inc requests. The undersigned warrants that the information contained herein is true and correct.

Name: _____ Title: _____

Signature: _____

Date: _____



Koch & Co., Inc.

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credit@kochandco.com

CREDIT POLICY

- 1) Orders will not be processed until a 50% payment on the order is received or the credit application is received, processed, and approved. Production lead times start after the 50% payment is received or credit is approved, whichever first.
- 2) If the credit application is not approved prior to one week before shipping, the balance due on the order must be paid by certified funds (bank money order) prior to shipping.
- 3) Credit Applications must be completed in its entirety. Trade references should be suppliers who are providing credit terms in amounts at least equal to those requested. Please utilize trade references that will respond to a credit inquiry and include the appropriate telephone numbers, fax numbers, and contact person(s).
- 4) Balance sheets (financial statement) and profit/loss statements should be included. These should include statements for the last fiscal year ending and current year to date.
- 5) Personal guaranties from owners may be required (dependent upon the strength of the company.) Personal financial statements of the guarantors may also be required.
- 6) Credit applications need to be signed by the owner (sole proprietorship) or an officer (corporation) that has control over their banking relationships.
- 7) Special credit terms must be approved by the Koch Credit Department prior to processing orders.
- 8) Credit Agreements and Guaranties will be faxed or mailed to customers and a signed faxed copy must be received prior to shipping. Additionally, the original signed agreement must be received in the mail prior to the next order.

Signature _____ Date _____

KANSAS DEPARTMENT OF REVENUE
MULTI-JURISDICTION EXEMPTION CERTIFICATE

NOTE: Check applicable state laws for authority to issue this certificate for the uses indicated below. Review national tax reporting service publications for information about the states that honor this certificate.

Purchaser: _____
Business Name

Address: _____
Street, RR, or P.O. Box City State Zip + 4

I hereby certify that I am a:

- Wholesaler of: _____
Description of principal product(s)
- Retailer of: _____
Description of principal product(s)
- Manufacturer of: _____
Description of principal product(s)
- Lessor of: _____
Description of principal product(s)
- Other: _____
Description of principal product(s)

and am registered* in the following cities or states:

City or State _____ Registration Number _____

City or State _____ Registration Number _____

**Wholesalers are not required to register with the Kansas Department of Revenue to collect sales tax.*

The tangible personal property described below which I am purchasing from:

Seller: _____
Business Name

Address: _____
Street, RR, or P.O. Box City State Zip + 4

will be for wholesale, resale, or as ingredient or component parts of a new product to be resold, leased, or rented in the normal course of my business.

Description of property purchased with this exemption certificate: _____

I further certify that if the property purchased with this certificate is used or consumed so as to make it subject to sales or use tax, I will pay the tax due directly to the proper taxing authority or inform the seller to add tax to the billing. This certificate shall be a part of each order that I may give you in the future and is valid until cancelled by me in writing or revoked by the city or state.

Under the penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.

Authorized Signature: _____ Date: _____

Misuse of this certificate by the seller, lessor, buyer, lessee, or their representative may be punishable by fine, imprisonment, or loss of the right to issue certificates in some cities or states.

CAUTION TO THE SELLER: In order for this certificate to be accepted in good faith, you must exercise care that the property being sold is of a type normally sold wholesale, resold, leased, rented, or used as an ingredient or component part of a product manufactured by the buyer in the usual course of his business. A seller who fails to exercise due care and good judgment in this regard could be held liable for the sales tax due.

THIS CERTIFICATE MUST BE COMPLETED IN ITS ENTIRETY.

ABOUT THE MULTI-JURISDICTION EXEMPTION CERTIFICATE

PURPOSE

The Multi-Jurisdiction Exemption Certificate is used whenever an exempt transaction crosses state lines. In Kansas, it takes the place of a Kansas resale or ingredient or component part exemption certificate when:

- 1) an out-of-state business, taking delivery of inventory or ingredient parts in Kansas, is not registered in Kansas,
OR
- 2) a wholesaler is buying inventory.

A Kansas business buying inventory or ingredient parts in another state may also furnish this certificate to the seller in the other state, subject to the laws of that state.

WHO MAY USE THIS CERTIFICATE?

Businesses and wholesalers from other states that do not have a Kansas sales tax number to furnish for a Kansas ingredient or component part exemption certificate or a Kansas resale exemption certificate must use this certificate to certify that they qualify for these two Kansas exemptions when making purchases in Kansas.

A Kansas wholesaler will use this certificate when buying inventory from either another Kansas business or a business in another state. Wholesalers are not required to obtain a Kansas sales tax number. A Kansas retailer may also use this certificate when purchasing inventory or ingredient or component parts from a retailer or wholesaler in another state.

WHAT PURCHASES ARE EXEMPT?

Only goods and merchandise (tangible personal property) are exempt. To be exempt, the tangible personal property must be for:

- wholesale sale,
- retail sale (resale), rental, or lease, or become
- an ingredient or component part of a new product to be resold, leased, or rented.

In accepting this certificate, the seller should exercise reasonable care and judgment. The property purchased must be of the type normally sold wholesale or retail, leased or rented, or used as an ingredient or component part of a product manufactured in the customer's usual course of business.

Equipment and fixtures for a business are not exempt. When purchased in Kansas, these items are taxable. When a Kansas business buys equipment or supplies from another state, the Kansas business will owe Consumers' Compensating Use tax on these purchases unless a sales or use tax of at least equal to the Kansas retailers' sales tax rate in effect where the item is used, stored or consumed. See Publication KS-1510, "Kansas Sales and Compensating Use Tax" available on the department's web site.